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CAP COMMITTEE

Tuesday, January 26, 2016 | 2:00 p.m.-3:00 p.m.; Kennedy Union 310

Present: Riad Alakkad (*ex officio*), Jennifer Creech, Lee Dixon, Serdar Durmusoglu, Linda Hartley (*ex officio*), Sawyer Hunley, Fred Jenkins (*ex officio*), Terence Lau (*ex officio*), Joan Plungis, Danielle Poe, Brandon Rush, Juan Santamarina, Elias Toubia, Shuang-Ye Wu

Excused: Shauna Adams

Guests: Al Burky, Greg Elvers, Joe Mashburn, Andy Slade, Lester Steinlage, Patrick Thomas

I. Course Reviews

1) BIO 420: Biology Capstone Seminar

A. Course Proposal Information:

1. Proposer and Department Chair: Mark Nielsen could not be present for the committee's discussion. Al Burky attended to represent the proposal.
2. Component: Major Capstone
3. Student Learning Outcomes: Scholarship (advanced), Critical Evaluation of Our Times (advanced), Vocation (advanced)

B. Discussion:

1. It was noted that much of this course already existed in the department's senior seminar and was revised for CAP. It carries 1 credit hour.
2. The committee discussed the following minor revisions for the proposal:
 - a. Copy the following sentence under achieving the Critical Evaluation of Our Times Student Learning Outcome (SLO) and insert it under achieving the Scholarship SLO: "The ability of students to discuss research, whether through their own presentation or as an audience member in student or professional presentations in light of current societal needs will be emphasized in class and is a focus of faculty and peer assessment."
 - b. Add an item (1-c) under the course topics about an option for students to use their own research for presentation.
 - c. Clarify the department's approval under the consultations and resources section. The proposal currently states: "the Biology Undergraduate Curriculum Committee and Biology Department Faculty" but does not indicate any action (i.e., approval).
 - d. Copy the following sentence under the Vocation course goal and insert it under achieving the Vocation SLO (i.e., reflection...through written assignments): "Vocation is assessed through student summaries of career seminars given by professionals in the field, students' reflection on vocation through written assignments at the start and end of the course, and through faculty critique of students' resumes which will be updated and uploaded on the Hire a Flyer network."

C. Committee's Actions:

1. Motion: A motion was made and seconded to approve the course proposal pending the minor revisions noted above. There was no further discussion.
2. Vote: 10-0-0 (in favor-against-abstention). The proposal will be rolled back in CIM. Once it has been revised, Assistant Provost Sawyer Hunley will review and approve it on behalf of the committee. Follow up: The revised proposal was approved 2/10/2016.

2) ENG 359: Discourse Analysis

A. Course Proposal Information:

1. Proposer: Patrick Thomas was present for the committee's discussion. Andy Slade, department chair, was also present.
2. Component: Crossing Boundaries-Inquiry
3. Student Learning Outcomes: Scholarship (advanced), Critical Evaluation of Our Times (expanded)

- B. Discussion:
 - 1. The committee noted that the proposal was well developed and addresses all of the criteria.
- C. Committee's Actions:
 - 1. Motion: A motion was made and seconded to approve the course as written. There was no further discussion.
 - 2. Vote: 10-0-0 (in favor-against-abstention).

3) MTH 129: Calculus for Business

- A. Course Proposal Information:
 - 1. Proposer and Department Chair: Joe Mashburn was present for the committee's discussion. Co-proposer Lester Steinlage was also present.
 - 2. Component: Mathematics
 - 3. Student Learning Outcomes: Scholarship (introduced), Practical Wisdom (introduced)
- B. Discussion:
 - 1. It was noted that students from several disciplines take the course and it was a priority request to be revised for CAP.
- C. Committee's Actions:
 - 1. Motion: A motion was made and seconded to approve the course proposal as written. There was no further discussion.
 - 2. Vote: 9-0-0 (for-against-abstention).

4) PSY 471: History of Psychology

5) PSY 499: Independent Research Capstone

- A. Course Proposal Information:
 - 1. Proposer: Greg Elvers was present for the committee's discussion.
 - 2. Component: Major Capstone (for both PSY 471 and 499)
 - 3. Student Learning Outcomes (for both courses): Scholarship (advanced), Vocation (advanced)
- B. Discussion:
 - 1. The two proposals were considered together. The proposer clarified that students who want to pursue a graduate degree take PSY 499 and others take PSY 471. The department would prefer most students take PSY 499 for the research aspect but can't due to staffing issues.
 - 2. Using BIO/PSY as a double major example, would the Department of Psychology be open to having the BIO capstone fulfill the requirement? Further discussion is needed before reaching a decision.
- C. Committee's Actions:
 - 1. Motion: A motion was made and seconded to approve both course proposals as written.
 - 2. Vote: 10-0-0 (for-against-abstention).

6) HST 371: Labor and Working Class History

- A. Course Proposal Information:
 - 1. Proposer: Caroline Merithew could not be present for the committee's discussion. Juan Santamarina, department chair, was present.
 - 2. Components: Crossing Boundaries-Integrative, Advanced Historical Studies, Diversity and Social Justice
 - 3. Student Learning Outcomes: Scholarship (expanded), Diversity (expanded), Critical Evaluation of Our Times (expanded)
- B. Discussion:
 - 1. The committee had positive feedback about the proposal overall and noted that it makes sense for all of the components selected.
 - 2. In response to an inquiry about the developmental level for the Student Learning Outcomes (SLOs), it was noted that the department determined that "expanded" would be the minimum

level. Most likely, students will be advised not to take the course with less than junior status.

C. Committee's Actions:

1. Motion: A motion was made and seconded to approve the course proposal as written, though a typo will be corrected under course goal #2.
2. Vote: 9-0-1 (in favor-against-abstention).

II. Announcements

- A. Agenda Planning: The Academic Policies Committee (APC) of the Academic Senate is in the process of reviewing the CAP Two-Year Evaluation Report. Lee Dixon and Sawyer Hunley will attend one or more APC meetings, as needed, to hear about the APC's recommendations. The CAPC will discuss the feedback once it is available.
- B. Subcommittee Updates:
 1. Catholic Intellectual Tradition (CIT): The subcommittee made some minor wording revisions in the "Guidelines for Addressing the Catholic Intellectual Tradition in Advanced Study CAP Course Proposals" based on previous discussion. The document will be shared with the department chairs of History, Philosophy, and Religious Studies. The subcommittee will report back with any feedback. The document will be revisited if there are significant questions or concerns.
 2. Course Inventory Management (CIM): Some of the recommendations have already been implemented.
 - A. Line breaks to make clearer divides between sections.
 - B. Adding "Sample" before Text(s) and Resources.The subcommittee will continue its discussions later in the semester to develop recommendations for revising the CIM course form. The revisions will be implemented over the summer.
- C. Four-Year Review of CAP Courses: The process needs to be further developed and vetted to prepare for implementation next year. Departments with courses up for the four-year review in academic year 2016-17 will need to be notified at least six months in advance.

The meeting adjourned at 2:55 p.m.

Respectfully submitted by Judy Owen